



# Hanley St Luke's C of E Aided Primary School

Learning, Laughing, Loving at Family St Luke's

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## Nursery Admissions including Rising Threes Nursery Policy

Hanley St Luke's operates a 60 place nursery for children who are 3 years old by 31<sup>st</sup> August for a September start i.e. your child must be at least 3 years and 1 day old to be eligible to take up a place at the beginning of the academic year. Applications for these places must be made online via Stoke on Trent City Council Website :

[https://www.stoke.gov.uk/info/20033/school\\_admissions/133/nursery\\_admissions](https://www.stoke.gov.uk/info/20033/school_admissions/133/nursery_admissions)

The school has a published admissions criteria for each academic year for our nursery which can be found here:

<https://hanleystlukes.com/information/school-policies/>

***Please note that attending our nursery does not guarantee your child a place in our school Reception class which requires a separate application at the appropriate time via the City Council admissions website given above.***

### Rising Threes

Priority is always given to children who meet the criteria above but where there is capacity in our setting to maintain high quality provision and safe staffing ratios, we consider Rising Three applications. Places are offered to Rising Threes in birthday order from our waiting list, giving preference to those children who have a sibling in school. We offer a January intake to those children who are three between 1<sup>st</sup> September and 31<sup>st</sup> December and where places are still available, we may offer an April intake for children who are three between 1<sup>st</sup> January and 31<sup>st</sup> March. We must always leave sufficient places available for any children who may wish to join us mid-year who were already three on 31<sup>st</sup> August of the preceding academic year. We therefore reserve the right to close admissions for new Rising Three applications at any point during the year to protect places for these children and to ensure we have sufficient staff to meet any additional need for pupils already on roll.

Please note a Rising Three place at our nursery does not guarantee your child a place during the academic year in which they have their fourth birthday. You must apply separately via the Stoke admissions website for this ( as detailed above)

### Three and Four Year Olds

Funding for the universal 15 hours will start from the term after the child's 3rd birthday (as follows):

- 1 January - 31 March, funded places can start in the summer term (from 1 April);
- 1 April - 31 August, funded places can start in the autumn term (from 1 September);
- 1 September - 31 December, funded places can start in the spring term (from 1 January);

For example, if a child is 3 years old between 1st April - 31st August, they will be eligible for funded places from 1 September. These dates are fixed and independent of school term dates. Additional information regarding up to 30 hours per week can be found at [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk) 30 hours funding will only be available to those with a VALID CODE.

If you are only eligible for 15 hours funding then these must be used to fund a morning place only with the option to pay for additional afternoon places as follows:

1. For September admission to nursery for pupils who are three by 31<sup>st</sup> August or before the cost per afternoon is £3 per session
2. For January or April Rising three intakes for pupils who are three between 1<sup>st</sup> September to 31<sup>st</sup> March, the cost per afternoon session is £3 per session
3. Lunch is charged at £2 per day.

Please note that we do not operate a 'mixed mode' approach of whole days and part for the funded 15 hours places as this was trialled during the academic year 2019/2020 and created a number of administration and staffing problems.

