



Whole school proof reading expectations and writing non negotiables

Expectations build on the previous year groups. Therefore, children should proof read their work for all aspects up to and including their year group list.

These aspects are expected to be accurate and consistent for the vast majority of pupils.

Year group	Children are expected to proof read their work for:
Reception	Finger spaces between words. Full stops at the end of sentences (with adult support). Capital letters at the beginning of sentences (with adult support).
Year 1	Full stops at the end of sentences. Capital letters at the beginning of sentences. Capital letters for proper nouns. Sounds learnt in phonics applied. Common exception words/HFW taught are correct.
Year 2	Question marks for questions. Exclamation marks used correctly. Apostrophes for contractions. Apostrophes for singular possession. Commas in a list Sounds and rules taught in spelling are applied. Common exception words taught are correct.
Year 3	'a' and 'an' used correctly Inverted commas used correctly. Paragraphs used to organise writing. Sounds and rules previously taught in spelling are applied.
Year 4	Commas after fronted adverbials. Correct speech punctuation. Apostrophes for singular and plural possession. Tense is correct. Sounds and rules previously taught in spelling are applied.
Year 5	Correct punctuation separating clauses. Parenthesis is punctuated correctly – commas, brackets, dashes. Sounds and rules previously taught in spelling are applied.
Year 6	Hyphens used correctly Semi colons used correctly to separate clauses and in lists. Colon, semi-colons, dashes used mostly correctly to separate two independent clauses. Sounds and rules previously taught in spelling are applied.

